

# PRIVACY POLICY

## INTRODUCTION

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At Turbury, we're committed to respecting and protecting your privacy.

This policy explains when and why we collect personal information about staff, liveries and people who visit our website, Facebook page and receive our newsletters, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

We may change this policy from time to time so please check this page occasionally to ensure that you're happy with any changes. By using our facilities, you're agreeing to be bound by this Policy.

## WHO WE ARE

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In this privacy policy references to "we", "us" and "our" are to the family of businesses at Turbury, which includes G Lumb & Son and the sale of haylage and other farm products. References to "our Website" or "the Website" are to our main websites [www.turburyec.co.uk](http://www.turburyec.co.uk) (livery), [www.turburyequisport.co.uk](http://www.turburyequisport.co.uk) (events including training) and [www.facebook.com/turburyequisport](http://www.facebook.com/turburyequisport) which includes a private page for liveries with the main pages accessible to all.

This privacy policy only covers Turbury. Any other websites which may be linked to by ourselves e.g. Mailchimp and Horse Monkey are subject to their own policy, which may differ from ours.

## WHAT PERSONAL DATA WE COLLECT AND HOW WE USE IT

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The information we collect via the Websites, Facebook and Event entries may include:

- Any personal details you knowingly provide us with through forms and our email, such as name, address, telephone number, etc.
- In order to effectively process credit or debit card transactions it may be necessary for the bank or card processing agency to verify your personal details for authorisation outside the European Economic Area (EEA). Such information will not be transferred out of the EEA for any other purpose.
- Your preferences and use of email updates, recorded by emails we send you (if you select to receive email updates).
- Your IP Address, this is a string of numbers unique to your computer that is recorded by our web server when you request any page or component on the Website. This information is used to monitor your usage of the Website.

## WHAT WE DO WITH YOUR INFORMATION

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Any personal information we collect from this website will be used in accordance with General Data Protection Regulation 2018, and other applicable laws.

Sometimes, with your consent, we will process your personal data to provide you with information about our work or our activities that you have requested or are expecting. On other occasions, we may process personal data when we need to do this to fulfil a contract (for example, if you have paid for courses/training online) or where we are required to do this by law or other regulations.

## SHARING YOUR INFORMATION

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We only disclose information to third parties or individuals when obliged to by law, for purposes of national security, taxation and criminal investigations and the following:

- If you have agreed that we may do so.
- If we run an event in partnership with other named organisations your details may need to be shared. We will be very clear what will happen to your data when you register.

We will never sell or rent your personal information to other organisations.

## WHAT ARE YOUR RIGHTS?

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The new General Data Protection Regulation (GDPR) gives everyone a number of important rights. You have the rights to:

- Transparency over how we use your personal information (right to be informed).
- Request a copy of the information we hold about you, which will be provided to you within one month (right of access).
- Update or amend the information we hold about you if it is wrong (right of rectification).
- Ask us to stop using your information (right to restrict processing).
- Ask us to remove your personal information from our records (right to be 'forgotten').
- Object to the processing of your information for marketing purposes (right to object).
- Obtain and reuse your personal data for your own purposes (right to data portability).

Remember, you can change the way you hear from us or withdraw your permission for us to process your personal data at any time by using the form on our 'Contact Us' page or by using the opt out process provided in any emails you receive.

If you wish to talk through anything in our privacy policy, find out more about your rights or obtain a copy of the information we hold about you, please contact us and we will be happy to help. You can also use these contact details should you wish to raise a complaint on how we have handled your personal data, and we will investigate the matter. If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner's Office (ICO).

We can be contacted by writing to:

Turbury Equestrian Centre LLP or Turbury Equisport Ltd  
Far Turbury Farm  
Rochdale Road  
Greetland  
Halifax  
HX4 8PU

Or by emailing: [info@turburyec.co.uk](mailto:info@turburyec.co.uk) / [info@turburyequisport.co.uk](mailto:info@turburyequisport.co.uk)

**This document was last updated: May 2018**

## COOKIE POLICY

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This policy explains what cookies are, how Turbury uses them on our websites and what you can do to manage how they are used.

## COOKIES AND HOW THEY BENEFIT YOU

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Our website uses cookies, as almost all websites do, to help provide you with the best experience we can. Cookies are small text files that are placed on your computer or mobile phone when you browse websites.

Our cookies help us:

- Make our website work as you'd expect.
- Improve the speed/security of the site.
- Allow you to share pages with social networks like Facebook.
- Continuously improve our website for you.

## GRANTING US PERMISSION TO USE COOKIES

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If the settings on your browser that you are using to view this website are adjusted to accept cookies we take this, and your continued use of our website, to mean that you are fine with this. Should you wish to remove or not use cookies from our site you can learn

how to do this below, however doing so will likely mean that our site will not work as you would expect.

## HOW LONG DO COOKIES LAST?

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When a web server sends a cookie, it asks your browser to keep that particular cookie until a certain date and time. These dates can be:

- Some date in the future – which might be a few minutes or a few hours from now (to track something like your shopping cart in an online store). The cookie might expire many years in the future, to keep track of your browser for a long time.
- When you close your browser – this is called a session cookie, the next time you start your browser these will have vanished.
- Some date in the past – this is how the server asks a browser to remove a previously-stored cookie.

## SOCIAL WEBSITE COOKIES

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So you can easily 'Like' or 'Share' our content on social network sites, we have sharing buttons on our site for Twitter and Facebook.

The privacy implications on this will vary from social network to social network and will be dependent on the privacy settings you have chosen on these networks.

## TURNING COOKIES OFF

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You can usually switch cookies off by adjusting your browser settings to stop it from accepting cookies. Doing so, however, will likely limit the functionality of ours and a large proportion of the world's websites as cookies are a standard part of most modern websites.